



NZIM Diploma in Management Level 5

This is a Level 5, one year programme, consisting of six papers and completed over two semesters. The papers offered in this programme are the same as those offered for the NZ Diploma in Business. This programme suits International students who do not wish to spend more than two semesters in New Zealand.

Students who enrol in these programmes with a student permit must be enrolled full time for three papers at a time. Students may only reduce the number of papers if they are in the final semester of their programme and need fewer than three papers to complete the qualification.

There are English entry requirements for admission to this programme. Students must have evidence of English competency. For international students this may be shown as having an IELTS overall score of 5.5 or its equivalence. Students may complete the school's entrance tests if this is not available. International students who cannot meet these entrance tests will be required to complete additional English classes as a condition of enrolment. Domestic students [NZ Citizens and those having Permanent residency] will also need to show some evidence of English Competency before enrolment will be accepted.

Students on a Student Visa/Permit must meet attendance requirements as a condition of their permit. Failure to meet this requirement may place any further extension for study purposes in jeopardy.

Start dates are available from the school and posted on the school's website. Students can enter the programme in a variety of ways. The school has three semesters per year.

Intensive programmes and Recovery programmes are offered concurrently with the usual semester.

Formal assessments are held throughout the semester and students must complete all parts of the assessment programme.

This includes:

- o Assignments
- o Class tests
- o Final Examinations

Students who fail any paper have the opportunity to re-sit these at a later stage. Each resit is an additional charge.

Students who are caught cheating or plagiarising will have their marks set at zero for that piece of work. This may affect their final results.

Students must purchase the text books required for each paper at the commencement of classes. The school has an arrangement with a bookseller who comes to the school. Photocopying of texts is not allowed. Second hand texts may be available from time to time.

Completion requirements

- Four compulsory papers must be completed
- Complete either two papers at Level 4, Level 5 or Level 6 of the optional papers

Core papers

130 or 530 Organisation and Management*
140 or 560 Business Communication*
230 or 630 Leadership
236 or 636 Applied Management



Optional papers (select two)

100 or 400 Accounting Principles* or 120 or 520 The Economic Environment*
110 or 510 Introduction to Commercial Law*
115 Small Business Management or 435 Fundamentals of Small Business or 227 Entrepreneurial Planning
141 Marketing Principles or 541 Fundamentals of Marketing
150 Computer Concepts* or 550 Business Computing
160 or 430 Quantitative Business Methods
232 or 632 Operations Management
233 or 633 Human Resource Management

**These papers are compulsory for the NZ Dip Bus. Optional papers may also include one unspecified credit (if approved by NZIM).* 1 6

Details of Individual Papers

Students need to select the preferred papers at the time of enrolment. The school endeavours to offer all papers each semester but these may be restricted due to enrolment numbers.

Students who complete this programme will have their results registered with both NZQA and NZIM [NZ Institute of Management]. The NZ Institute of Management issues this Diploma.

Students who complete this programme may wish to continue for a further two semesters completing an additional six papers to be eligible for the full NZ Diploma in Business.

Entry Standard

Any degree / Graduate with IELTS 5.5 band or over
(OR) must pass a language assessment (internal exam conducted by NZIOS)

Start Time

February, April, July, September and November every year.

Students should note that some of these papers may not be offered every semester. Please check with the school administration office for the proposed schedule for the next semester to confirm study plans.

Students may need to have successfully passed pre-requisite paper[s] before enrolment is accepted for a later paper. This is clearly stated.

Students who fail a paper may re-enrol for a repeat programme when the paper is next offered. Additional fees will apply.